

Content Committee Role Description

High-quality information from a wide variety of sources is a cornerstone of any deliberative process, and there are several ways that these processes ensure that Assembly Members have access to the information they need to complete their work. One key part of this is the Content Committee.

Before the Content Committee: Stakeholder Survey

In order to gather as wide a variety of ideas as possible about which types of information would serve the Assembly best in learning about this policy topic, project organizers will circulate a survey to several dozen organizations and experts in Deschutes County and beyond. This survey will ask for suggestions of people (or types of people) who may be able to provide important expertise or experience to the Assembly.

This helps to ensure that information from many perspectives has a chance to reach the Assembly, and it eases the work of the Content Committee.

Work of the Content Committee

Using the responses to the Stakeholder Survey as a starting place, the Content Committee for this project will meet for **one 2.5-hour meeting in mid-August** (date and time TBD). In addition to this meeting, we ask that Committee Members commit to **3-5 additional hours in August**, to be split among tasks before and after this meeting.

Before this meeting, Committee Members will be asked to:

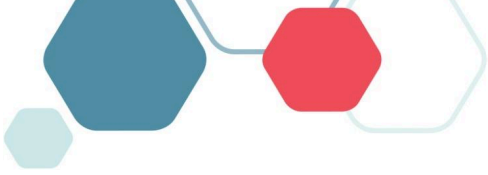
- Review the results of the survey.
- Consider gaps in the suggestions that have already been made.
- Consider who should be prioritized as background presenters to the Assembly and why.

At the Content Committee's August meeting, it will:

- Discuss top choices for background presenters (and, in a second tier, choices for participants in a larger workshop with the Assembly).
- Engage in multiple rounds of prioritization and discussion to land on a prioritized list of presenters (and workshop participants).
 - The chosen people (or types of people) will form the bulk of the Assembly's information sources on its first weekend of work.
 - Additional nominees who aren't chosen by the Content Committee will still be provided to the Assembly as part of a "Menu of Additional Information Sources." The Assembly may choose additional presenters from this Menu to appear on its second weekend of work.

After this meeting, Committee Members will be asked to:

- Add brief rationales to key people (or types of people) whom each Member feels may be particularly important for the Assembly to consider calling as an additional information source.
- Write a very brief (50-100 word) "Stakeholder Statement," to give the Assembly an idea of the perspectives of Content Committee Members themselves.



After the Content Committee

- Project staff will invite the Committee's chosen presenters (and workshop participants) to join the Assembly during certain hours of the Assembly's first weekend, September 14-15.
- Project staff will prepare the Menu (with rationales) and Stakeholder Statements to give to the Assembly on its first weekend.
- Near the end of its first weekend, the Assembly will select additional presenters to invite to its second weekend of work, using the Menu as a starting place.

The Content Committee is one of the most vital components in setting up the Assembly for success and public credibility. We thank you so much in advance for your service to this process – and to your community – and we look forward to answering any questions you may have.